



INTERNATIONAL STUDENT ADMISSIONS
FALL 2018

Basic Requirements:

- ✓ Having a bachelor degree (the applicants, who have already graduated or will be graduating soon from an international higher education institution which is recognized by the Turkish High Education Council, are eligible to apply. There will be no minimum pass score.)
- ✓ Having a test score such as ALES, GRE, or GMAT, obtained in the last five years before the application date. Minimum test scores are given below:

ALES	GRE (Previous System)	GRE (Current System)	GMAT
60	634	151	465

The Documents to be submitted during the Applications:

1. Application form,
2. Curriculum Vitae (CV) (Applicants will also add the names of two references, one of whom must hold an academic post, and their contact information, such as e-mail or phone number.),
3. Letter of intent,
4. Transcript (no minimum passing score is required) and the proof of certificate that the international higher education institution, from which the applicant obtained their diploma, is recognized by the Turkish High Education Council,
5. The document which verifies that the applicant has not got any disciplinary penalty during the period of their undergraduate studies (If the applicant has been given a disciplinary penalty, a certified document including the content of the punishment must be submitted.),
6. The document obtained from the employer of the applicant verifying that the applicant will be allowed to attend courses (only for the employed applicants),
7. The notarized copies of the passport and the Turkish translation of it.

Entrance Interview:

1. The eligible applicants, who submit all application documents on time, will be invited for to interviews (if necessary, the interview can be held online).
2. Interviews will be carried out by a commission established by the AISS Administration.
3. The procedure and principles of exams and interviews will be determined by the commission.
4. At the end of the interview, an interview score will be given to each applicant and the final decision about admission will be given according to the cumulative score of the applicant. The score chart showing the ratios is as follows:

Criteria	Percent (%)
Test Score	50
Final GPA (B.A.)	10
Interview Score	40
Total	100



Registration:

A) Registration Procedure

1. Registrations will be carried out by a commission formed by the Student Affairs Office.
2. After the announcement of results, the commission will control the official documents of the applicants, who are accepted into the shortlist, and will invite those whose documents are complete for registration.
3. After the announcement of results, the applicants in the shortlist have to enroll by submitting the necessary documents. If any applicant in the shortlist does not complete registration within the given period of time, the applicants in the reserve list will be invited to fill the posts.
4. In addition to the documents which have already been submitted in the applications, the following documents must also be submitted to the commission for the completion of the registration:
 - The original of the Diploma / Interim Certificate of Graduation (The copy of these documents can be accepted, provided that they are approved by the faculty.),
 - Equivalency certificate and a copy of notarized degree,
 - Residence permit,
 - Criminal record,
 - Six copies of passport photo taken in the last 6 months (4.5x6 cm.).
5. Irrespective of which semester the student is enrolling, if any ineligibility is detected, the student will be dismissed from the AISS.

B) The AISS Administration has the right to make necessary regulations regarding the registration documents or to demand additional documents.

C) The applicants whose admission is terminated may receive their documents back in person. (The documents will not be returned via postal services or courier companies.)

D) The documents, which are not received back in a reasonable time period by the applicants, will not be stored. After the registration, these documents will be destroyed.